



Notice of a meeting of Audit Committee

**Wednesday, 24 April 2019
6.00 pm
Pittville Room, Municipal Offices**

Membership	
Councillors:	Steve Harvey (Chair), David Willingham (Vice-Chair), Victoria Atherstone, Matt Babbage, Jonny Brownsteen, Jo Stafford and Tony Oliver

The Council has a substitution process and any substitutions will be announced at the meeting

Agenda

1.	APOLOGIES	
2.	DECLARATIONS OF INTEREST	
3.	MINUTES OF THE LAST MEETING	(Pages 3 - 6)
4.	PUBLIC QUESTIONS These must be received no later than 12 noon on the fourth working day before the date of the meeting	
5.	ANNUAL GOVERNANCE STATEMENT Darren Knight, Executive Director of People and Change	(Pages 7 - 28)
6.	COUNTER FRAUD UNIT REPORT Counter Fraud Unit	(Pages 29 - 36)
7.	REVIEW OF DRAFT ACCOUNTING POLICIES 2018/19 Sarah Didcote, Finance Manager, Publica Group and Deputy Chief Finance Officer	(Pages 37 - 64)
8.	AUDIT PROGRESS REPORT AND SECTOR UPDATE Grant Thornton	(Pages 65 - 84)
9.	PLANNED AUDIT FEE FOR 2019/20 Grant Thornton	(Pages 85 - 88)
10.	PROPOSED 2019/20 INTERNAL AUDIT PLAN AND	(Pages

		INTERNAL AUDIT CHARTER Internal Audit	89 - 110)
11.		INTERNAL AUDIT MONITORING REPORT Internal Audit	(Pages 111 - 144)
12.		BRIEFING NOTES Crematorium Capital Scheme - Mike Redman, Director of Environment	(Pages 145 - 150)
13.		WORK PROGRAMME	(Pages 151 - 154)
14.		ANY OTHER ITEM THE CHAIRMAN DETERMINES TO BE URGENT AND REQUIRES A DECISION	
15.		DATE OF NEXT MEETING 24 th July 2019	

Contact Officer: Sophie McGough, Democracy Officer, 01242 264130
Email: democratic.services@cheltenham.gov.uk